

# Janice Kempster, Ph.D.

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## Experience

### **Education Training Solutions – Tucson, AZ 2008-present**

Title: **Facilitator/Online Course Designer**

- Facilitate online teacher training courses.
- Work with clients to design custom online courses using our Learning Management System.

### **Prescott College – Prescott, AZ 2009-present**

Title: **Associate Dean of Academic Affairs/Liberal Arts Faculty**

- Manage specific cross-college academic affairs including faculty evaluation, course scheduling, student grievances.
- Assist in the management of institutional surveys and data collection; utilize data for programmatic decision-making.
- Serve on Exceptions Committee and Administrative Council

### **Prescott College – Prescott, AZ 2007-2009**

Title: **Coordinator of E-Learning/Liberal Arts Faculty**

- Manage LMS (Moodle) college-wide
- Create courses and adapt curriculum to online course environments.
- Provide ongoing faculty training for teaching in online environments.
- Provide ongoing student support for using Moodle.
- Teach upper division liberal arts courses.
- Advise adult degree undergraduate students.

### **Other responsibilities at PC:**

- Cohort Committee Chair
- Orientation Committee Chair
- Technology Steering Committee
- Web Redesign Committee
- Writing Across the Curriculum Committee

### **Great Basin College – Elko, NV 1999-2007**

Title: **English Faculty/ Director - Academic Success Center**

- Teach developmental reading and writing courses.

- Teach freshman composition in live and online environments. Participate in freshman composition curriculum development.
- Redesign and manage the developmental writing program throughout the GBC service area; create alternative course formats; hire and mentor all adjunct faculty who taught developmental writing.
- Evaluate placement tests and writing samples for all area high school and college students to determine placement in reading/writing courses.
- Manage and supervise a comprehensive learning center that offered tutor services in math, English, foreign languages, accounting, biology, chemistry, physics, and accounting.
- Hire, supervise, and train a staff of 25 tutors.
- Manage Freshman Orientation; organize and schedule all freshman orientation classes (INT. 100); mentor INT. 100 instructors; write and revise curriculum.
- Manage the GBC Testing and Assessment Center.
- Plan and organize Tutorial workshops for staff, students, and the community.
- Create alternative developmental courses that address the needs of career technical programs and general education programs.
- Mentor faculty on ways to improve writing instruction, writing evaluation, reading strategies, and the use of technology in their courses.
- Conduct Faculty in-service workshops on topics related to assignment creation, evaluation, assessment, plagiarism, retention, and adjunct mentoring.
- Develop and utilize assessment processes including portfolio evaluation, department reads, student interviews, course completion statistics, and evaluations.
- Align developmental course requirements in reading, math, and English with Academic Success Center services.
- Develop and manage the GBC Online Writing Center.
- Utilize technology in ways that enhance Academic Success Center services; promote the services of the ASC, college and community wide.

**Other responsibilities at GBC:**

- System Task Force on Developmental Education, Co-Chair 2003-2006
- Faculty and Administrative Evaluation Committee 2006-2007
- Academic Council on Education – Campus Representative 2006-07
- English Department Chair 2002-2003 & 2005-06
- Distance Education Committee 2004-2005
- Library Committee 2003-2004
- Personnel Committee Chair 2001-2003
- Faculty Senate Representative 1999-2007
- Phi Theta Kappa Advisor 1999-2003
- Faculty Consultant – Title III grant preparation 2003-2004

**Thoreau High School – 1998-1999**

Gallup-McKinley County School District – Thoreau, NM

Title: **Language Arts Teacher**

- Taught American Literature and English composition to students in grades 9-12.
- Served as Assistant Volleyball Coach.

**Leupp Public Schools – Middle School - 1997-1998**

Leupp, AZ

Title: Librarian

- Hired to restructure and relocate a middle school library.

**Ganado Unified School District - 1996-1997**

Ganado, AZ

Title: **Language Arts Teacher**

- Taught American Literature and English composition to students in grades 9-12.

**Northern Arizona University - Flagstaff, AZ 1995-1997**

Title: **Graduate Assistant – Writing Instructor**

- Taught freshman English 105 and English 205.
- Tutored students in the college writing center.
- Evaluated college entrance essays for placement.

**Grand Canyon Dories, Inc. – Flagstaff, AZ/ Lewiston, ID 1987-2000**

Title: **River Guide**

- Worked as a professional river guide in Grand Canyon National Park.
- Took groups of 25 people on extended day river trips on the Colorado River.
- Navigated a boat and interpreted area geology and human history.

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**Education**

**Colorado State University – Fort Collins, CO**

- Ph.D. in Higher Education/community college leadership (awarded 2008)

**Northern Arizona University – Flagstaff, AZ**

- M.A. English/creative writing (awarded 1997)
- Secondary Teaching Certificate & ESL Endorsement.

**Lewis-Clark State College – Lewiston, ID**

- B.S. English/literature (awarded 1993)
  - Dean's List 1990-1993
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## Grants

### **Nevada Collaborative Teacher Improvement Program – 2003**

- This grant is the renewal of the 2002 Eisenhower grant listed below. I co-wrote this grant proposal with a colleague. It was fully funded and implemented July - December 2003.

### **Eisenhower Professional Development Grant – 2002**

- I co-wrote this proposal for a project entitled *Bridging the Gap: High School English to College Writing*. Our proposal was fully funded and implemented July -December 2002.
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## Presentations

### *High School English to College Writing*

- Presented Jan. 27, 2007 at the Elko County School K-12 Literacy and Learning Conference. UNR Fire Science Academy, Carlin, NV.

### *Creative Ways to Discourage Plagiarism: Turn It In.Com*

- Presented Jan. 25, 2007. Great Basin College Faculty In-Service Sessions. Elko, NV.

### *Rethinking Freshman Orientation: Improving the Student-Faculty Connection*

- Presented Aug. 12, 2006. Great Basin College Faculty In-Service Sessions. Elko, NV.

### *Looking Forward: Implications for Developmental Writers*

- Presented at the Conference on College Composition and Communication. San Antonio, TX. March 26, 2004.

### *The Making of an Online Writing Center*

- For the Teaching English in the Two Year College Association Conference. Park City, UT. October 11, 2002.

### *Bridging the Gap: High School English to College Writing*

- For the Teaching English in the Two Year College Association Conference. Park City, UT. October 11, 2002. Co-presenter: Dr. Linda Uhlenkott.

### *Developmental Programs at Great Basin College*

- PowerPoint presentation prepared for the Nevada Board of Regents. March 5, 2002. Reno, NV.
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## Professional Memberships

Academic Council on Education – Office of Women in Higher Education  
The Community Leadership Association

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## **References**

Available upon request